

Parent-School Agreement

Parent/carer responsibility: It is the responsibility of the parent/carer who has signed the enrolment form to ensure that they are fully aware of the terms of this agreement. We reserve the right to change the agreement without notice.

Learning support: Manchester Libyan Community School (MLCS) aims to maintain high standards of education and to provide a safe and professional learning environment. Your co-operation in taking an active part in your children's education, especially in supporting us and encouraging home learning is crucial to ensure that your children find the learning enjoyable and achieve their learning targets:

- Please read through and explain "The rules of the school" to your children.
- Please make sure your children complete all homework given in their exercise books or homework sheets.
- Please encourage your child to read/speak in Arabic. Arabic books are provided from the school for a small fee.
- Please encourage your children to participate in the school's cultural activities.
- You are encouraged to communicate with class teachers regularly, to find out your child's progress and discuss any issues relevant to teaching.

Behaviour: We reserve the right to remove from the class any child whose behaviour is disruptive. Violent behaviour will not be tolerated and will result in exclusion.

Medical conditions and illness: It is the responsibility of the parent/carer to inform MLCS of any medical conditions and allergies. Several teachers are experienced in first aid. In the event of an emergency, the parent/carer authorises MLCS team to give permission to a doctor, paramedic or other appropriate medically qualified person, to undertake whatever treatment is considered necessary. Students who are taken ill, especially those with an infectious illness should refrain from attending the school until fully recovered.

Access to school premises: Drop-off and pick-up of children should be from the allocated main door of the school. Any child under 11 years old must be

accompanied to and from school. Parents/carers are not permitted to stay in the classrooms during the class except under exceptional circumstances. Parents/carers have access to the main reception entrance where they can drop-off and pick-up their children.

Absence and punctuality: Please make sure your children arrive on time and attend regularly. Please notify us or the class teacher of any planned absence or early leave, so that the teacher does not wait unnecessarily.

Parking: For car users, please use the car park which is allocated off Slichester Drive. When using the car park:

- Please follow the one-way system.
- If no parking space is available, please park on the residential streets around the school.
- Please be always aware of children and other pedestrians and drive slowly and safely.

Valuable items: MLCS does not accept liability for the loss or damage to any personal effects brought to any lesson and you are therefore requested to ensure that no valuable items are brought to the lessons. In addition, I the parent/carer, pledge to bear full responsibility for any damage caused by my son/daughter in the school's building and holdings, including compensation for material losses.

Complaints and concerns: If you have any concerns and suggestions on the operation of the school, you can contact the school on mcrlybcs@gmail.com

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